

This guidebook is directed to all the foreign students that are going to make a study course on the Instituto Tecnológico de Santo Domingo (INTEC) on the mark of some international programs managed by the Unit of Mobility Student Program and the support of INTEC.

In first place, in one part you will find general info that may be useful for any foreign student that gets inside of the INTEC's group. We recommended the reading of this document, because inside of this you will find the answer of lot of AFQ's.

Is very important that students get info on their town university about the way program for access INTEC, because the application forms have to be completed by specific info those figure in this guidebook.



## About INTEC

The “Instituto Tecnológico de Santo Domingo” is a private, non-profit university of public services. It was founded in 1972 by a young professional group who were committed with Dominican society and decided to offer their knowledge, academic vocation, and time to start this project.

It started as an innovating university with the firm purpose of contributing to the country’s social transformation, the continuing promotion of its inhabitants’ quality of life and the preservation of its moral and material patrimony.

It had begun its activities offering graduate programs, short courses through continuing education, research activities and scientific divulgation. As of 1973, the university integrated to its curriculum the undergraduate programs.

INTEC’S curriculum offers a lot of diversity: Engineering, Business, Health, Basic Sciences, Humanities and Social Studies. This diversity is also revealed in its specialties and graduate programs.

There are three general directing bodies at INTEC:

- The Board of Regents: It is the highest authority and the legal administrator of its patrimony. It is integrated by fifteen members, the Rector, graduated INTEC’S students and outstanding individuals of the national community.
- The Rectorate: It is the highest executive authority of INTEC, under the responsibility of the Rector.
- The Academic Council: It is in charge of planning the academic policy in accordance with the instructions of the Board of Regents. Its members are the Rector, the Vice-rector and Director of Areas (Faculties).

## Service to Students

The INTEC has different services for the University Community. This include the following services:

## Student Assistance's Unit

This Unit is in charge of the supporting and motivation of the students in their adaptation and performance process for the university tasks, giving to them the tools for the contribution of an effective personal and academic development.

### Academic Orientation.

- Support and orientation in academic situations.
- Orientation on the selection and withdrawal of the subjects.
- Revision of indexes and academic conditions.
- Following of low academic situation.